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| **POSITION TITLE** | Commonwealth Psychosocial Support (CPS) Recovery Worker |
| **POSITION OVERVIEW** | The CPS Recovery Worker will provide person-centred, recovery-focused opportunities for participants through outreach and group-based supports. This support aims to (a) increase participants’ personal capacity and confidence, (b) increase social participation and community connection, (c) streamline access to appropriate services, and (d) be responsive support at times of increased need. |
| **CLASSIFICATION** | SCHADS Level 4 | **SERVICE LINE | AREA** | Mental Health Recovery |
| **EMPLOYMENT TYPE** |    |
| **EMPLOYMENT STATUS** |   | **HOURS PER WEEK** | 38 |
| **LOCATION** | 26 Corinna St Woden |
| **IMMEDIATE MANAGER** | CPS Team Leader |
| **INDUSTRIAL AGREEMENT** | Community Sector Multiple Enterprise Agreement 2014-2018 (ACT) |

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| **REPORTING RELATIONSHIPS** |
| **NO OF DIRECT REPORTS** | Nil | **NO OF INDIRECT REPORTS** | Nil |

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| **KEY RELATIONSHIPS** |
| **INTERNAL** | Mental Health and Wellbeing Teams  |
| **EXTERNAL** | CHN, ACT Health including Mental Health, Justice Health, Alcohol & Drug Services |

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| **KEY ACCOUNTABILITIES** |
| * Provide a welcoming and professional environment for participants, carers/family members, service providers and other stakeholders through consistent high-quality person-centred practice;
* Provide recovery-focused outreach support to people in the NPSM programs that complements clinical services;
* Design, facilitate and oversee targeted peer groups, mentoring and psychoeducation activities;
* Ensure all administrative responsibilities are met within required timeframes;
* Contribute as an effective team member by sharing information, supporting and assisting colleagues in a proactive manner to meet program goals and timeframes;
* Contribute to the ongoing evaluation of service delivery by providing feedback to the Service;
* Engage in the evaluation of performance with immediate manager and actively seek opportunities to develop professionally and personally through supervision and reflective practice;
* Work in accordance with workplace health and safety guidelines and follow the Policies and Procedures of the organisation;
* Apply workplace Diversity and Equity principles at all times.
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| **EXPERIENCE & QUALIFICATIONS** |
| **Essential Selection Criteria** | * Relevant tertiary Qualifications in Psychology, Community Development / Education, Counselling or Social Work will be preferred. The minimum qualification for the role is a Certificate IV in Mental Health or equivalent.
* Extensive skills, knowledge and experience in providing direct and personalised assistance through mental health outreach, providing information and referral as well as monitoring and reporting progress.
* An understanding and demonstrated awareness of strength-based, solution focused and recovery approaches. An understanding of social justice principles.
* Extensive skills, knowledge and experience designing, facilitating and overseeing peer-based groups.
* Demonstrated ability to build supportive and respectful relationships with people experiencing mental illness and significant distress including family members and carers.
* Effective communication skills, including the ability to develop strong relationships and trust with people experiencing mental illness, their families and carers.
* Demonstrated ability to work effectively and collaboratively in a small team and a willingness to participate in reflective practice.
* Thorough understanding of the importance of personal and professional boundaries, ethical behaviour, policies and procedures.
* Current Working with Vulnerable People card.
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| **Other** | * Demonstrate commitment to the Purpose and Values of Woden Community Service.
* A current Senior First Aid Certificate and drivers’ licence
* Ongoing employment is subject to applicants providing a satisfactory Working with Vulnerable People Check.
* Availability to work out of normal business hours when necessary.
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| **Desirable** | * Lived experience of mental illness and recovery, and ability to share this experience safely.
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| **Document History** | Original: 1 June 2022 Version: 1 |
| **Employee’s name** |       | **Signature** |       | **DATE** |       |
| **Manager’s name** |       | **Signature** |       | **DATE** |       |