|  |  |
| --- | --- |
| **POSITION TITLE** | Mental Health Recovery Worker, CPSP & HASS |
| **POSITION OVERVIEW** | Provide person-centred, recovery-focused opportunities for participants who are (a) living with severe mental illness and associated functional impairment and/or (b) experiencing challenges with their living conditions.  |
| **CLASSIFICATION** | SCHADS Level 4 | **SERVICE LINE | AREA** | Mental Health  |
| **EMPLOYMENT TYPE** |    |
| **EMPLOYMENT STATUS** |   | **HOURS PER WEEK** | 38 |
| **LOCATION** | 1 Bowes Place, Woden |
| **IMMEDIATE MANAGER** | CPSP & HASS Team Leader |
| **INDUSTRIAL AGREEMENT** | Community Sector Multiple Enterprise Agreement 2014-2018 (ACT) |

|  |
| --- |
| **REPORTING RELATIONSHIPS** |
| **NO OF DIRECT REPORTS** | Nil | **NO OF INDIRECT REPORTS** | Nil |

|  |
| --- |
| **KEY RELATIONSHIPS** |
| **INTERNAL** | Mental Health and Wellbeing Teams  |
| **EXTERNAL** | CHN, ACT Health including Mental Health, Justice Health, Alcohol & Drug Services |

|  |
| --- |
| **KEY ACCOUNTABILITIES** |
| * Provide community-based, recovery-focused support to people experiencing: (a) severe mental illness with associated functional issues, and/or (b) people experiencing challenges with their living conditions (hoarding and/or squalor).
* Assist participants to engage in valued roles in their family and community.
* Ensure that services are coordinated, integrated and complementary to other services in the community.
* Support peer participation including peer groups, mentoring and educational activities.
* Provide a welcoming and professional environment for carers/family members.
* Attend and represent WCS at external stakeholder meetings.
* Ensure all administrative responsibilities are met within required timeframes.
* Contribute as an effective team member by sharing information, supporting and assisting colleagues in a proactive manner to meet program goals and timeframes.
* Contribute to the ongoing evaluation of service delivery by providing feedback to the Service. Area/Business Unit managers and participate in ongoing quality improvement of the service area.
* Engage in the evaluation of performance with your immediate manager and actively seek opportunities to develop professionally and personally through supervision and reflective practice.
* Work in accordance with workplace health and safety guidelines and follow the Policies and Procedures of the organisation.
* Apply workplace Diversity and Equity principles at all times.
 |

|  |
| --- |
| **EXPERIENCE & QUALIFICATIONS** |
| **Essential Selection Criteria** | * Relevant tertiary Qualifications in Psychology, Community Development / Education, Counselling or Social Work will be preferred. The minimum qualification for the role is a Certificate IV in Mental Health or equivalent.
* Extensive skills, knowledge and experience in providing direct and personalised assistance through mental health outreach, providing information and referral as well as monitoring and reporting progress.
* An understanding and demonstrated awareness of strength-based, solution focused and recovery approaches. An understanding of social justice principles.
* Demonstrated ability to build supportive and respectful relationships with people experiencing mental illness and significant distress, including family members and carers.
* Effective communication skills, including the ability to develop strong relationships and trust with people experiencing mental illness, their families and carers.
* Demonstrated ability to work effectively and collaboratively in a small team and a willingness to participate in reflective practice.
* Thorough understanding of the importance of personal and professional boundaries, ethical behaviour, policies and procedures.
* Current Working with Vulnerable People card.
 |
| **Other** | * Demonstrate commitment to the Purpose and Values of Woden Community Service.
* A current Senior First Aid Certificate and drivers licence
* Ongoing employment is subject to applicants providing a satisfactory Working with Vulnerable People Check.
* Availability to work out of normal business hours when necessary.
* Vaccination against C-19.
 |
| **Document History** | Original: October 2022 Version: 1 |
| **Employee’s name** |       | **Signature** |       | **DATE** |       |
| **Manager’s name** |       | **Signature** |       | **DATE** |       |