

POSITION DESCRIPTION

POSITION TITLE	Transition to Recovery (TRec) Recovery Worker		
POSITION OVERVIEW	Provide intensive support services to people experiencing mental illness leaving either acute care or need additional support to avoid hospital admission.		
CLASSIFICATION	WCS Level 5	SERVICE LINE AREA	Mental Health and Wellbeing Transitions
EMPLOYMENT TYPE	<input type="checkbox"/> PERMANENT <input checked="" type="checkbox"/> FIXED TERM <input type="checkbox"/> CASUAL		
EMPLOYMENT STATUS	<input type="checkbox"/> FULL TIME <input checked="" type="checkbox"/> PART TIME	HOURS PER WEEK	30 hours
LOCATION	1 Bowes Place, Phillip ACT 2606		
IMMEDIATE MANAGER	Team Leader, Sub Acute Services		
INDUSTRIAL AGREEMENT	Woden Community Service Inc – Caring for People, Building our Capability to Serve Enterprise Agreement 2021 – 2023.		

REPORTING RELATIONSHIPS

NO OF DIRECT REPORTS	Nil	NO OF INDIRECT REPORTS	Nil
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KEY RELATIONSHIPS

INTERNAL	Mental Health and Housing Team, Social Inclusion
EXTERNAL	Mental Health Services, Justice Health and Drug and Alcohol Services

KEY ACCOUNTABILITIES

- Assist people experiencing mental illness to have a valued role in their community and enhance their quality of life.
- Provide opportunities, support and services to develop or redevelop skills, build confidence and reconnect with the community.
- Build supportive, long-term respectful relationships with people experiencing mental illness, their families and carers.
- Ensure that services accessed by people experiencing mental illness are coordinated, integrated and complementary to other services in the community.
- Provide direct and personalised assistance through outreach services, providing referrals and monitoring and reporting progress.
- In TRec, provide direct and personalised after hours outreach assistance monitoring and reporting progress.
- Provide opportunities to all TRec participants to link to peer supports including peer groups, mentoring and education activities.
- Provide a welcoming and professional environment for families, service providers and team members through the provision of consistent high quality person-centred practice.
- Provide regular communication of service user's feedback and information to the relevant team members.

- Contribute to the ongoing evaluation of service delivery by providing feedback to the Service Area/Business Unit managers.
- Embody the WCS Values of Hope, Community, Responsiveness & Integrity into your daily work
- Contribute to the ongoing evaluation of service delivery by recommending and implementing agreed continuous improvement initiatives.
- Contribute as an effective team member by sharing information, supporting and assisting colleagues in a proactive manner to meet organisation goals and timeframes.
- Work in accordance with workplace health and safety guidelines and follow the policies and procedures of the organisation.
- Apply workplace Diversity and Equity principles at all times.

EXPERIENCE & QUALIFICATIONS

Essential Criteria

- Relevant tertiary Qualifications in Psychology, Community Development and Education, Counselling or Social Work will be preferred. The minimum qualification for the role is a Certificate IV in Mental Health or equivalent.
- Extensive skills, knowledge and experience in providing direct and personalised assistance through outreach services, providing referrals, monitoring and reporting progress.
- An understanding and demonstrated awareness of strength-based, solution focused and recovery approaches. An understanding of social justice principles.
- Demonstrated ability to build supportive and respectful relationships with people experiencing mental illness and mental distress including family members and carers.
- Effective communication skills, including the ability to develop strong relationships and trust with people experiencing mental illness, their families and carers.
- Demonstrated ability to work effectively and collaboratively in a small team and a willingness to participate in reflective practice.
- Demonstrated understanding of professional boundaries, privacy and confidentiality.

Desirable

- Availability to work on evenings and weekends.
- A current Senior First Aid Certificate and drivers licence.

Other

- Demonstrate at all times commitment to WCS' Purpose and Values, and follow the WCS Code of Conduct.
- Ongoing employment is subject to a satisfactory Police check and maintaining a current ACT Working with Vulnerable People registration.
- Working rights in Australia.

Document History

Original: 2016

Revised: August 2023

Version: V5

Employee's name

Signature

DATE